**Project Assignment (Group assignment)**

Refer to the project prompt and starting points document that was part of the project proposal assignment to see the project descriptions chosen by your team.

**Project Midterm Update Report and Presentation – Due April 9th**

**What to submit as the project mid-term report**

A template for the report has been uploaded to this folder. Fill out the corresponding sections and submit on Teachfront. This report will only be graded for effort and not for completeness.

**What to present in class for the 5-minute presentation (hard stop).**

The audience of this presentation can be assumed to be your project supervisor not the end user/stakeholder. So you can get technical in the description.

* Team Intro slide– should have all team members’ names near their photo. See picture on next page for one example. You can design the slide anyway you like but I require to see the team member names with their photo.
* Describe the problem you are addressing and business justification. If there is any existing system explain its painpoints briefly.
* Initial context diagram (as of now)
* Goals, requirements, and domain assumptions (as of now). Pick 3 each if you have more due to time restrictions.
* Person(s) you will interview for the next phase. (You need to interview at least one person for the final deliverables).
* Two areas of greatest uncertainty in the project.
* Strategies for resolving uncertainty in those areas. Be brief.
* Time log indicating how much time each member spent on this phase. The liaison should be responsible for collecting this information. If the team member does not provide information, put did not submit (which is equivalent to a 0) as time spent.
* Timeline to complete the rest of the deliverables for the semester.

Practice to stay within the 5 minute mark. This is intended to be brief.

**What to do prior to the class on April 9th**

* The team’s liaison will upload the presentation by 10am BEFORE class to the following folder. We need to move quickly between 15 teams so please upload your presentations before class by 10am so I have time to download them all.
  + <https://drive.google.com/drive/folders/13STpFIWikbt5RKleycIRvqEeAplwfXQQ?usp=sharing>
* Name your presentation using this convention: ProjectName\_Firstname\_Lastname\_Update.pptx, where the first name and last name refer to the project liaison.

**What to submit on Teachfront**

* The project report template filled out (in its current state)
* The project presentation (you did in class)
* Present in class on April 9th (all team members should present)

**This is how the first slide should look like**

A group of men standing in front of a projector screen

Description automatically generated